

# CITY OF CARDIFF COUNCIL

## REGISTER OF CABINET DECISIONS: STARTVALIDDATE/ENDVALIDDATE

Decision No.	Minute No.	Decision	Reason	Consultation Undertaken	Dates			Responsibility for implementation after date shown
					Decision Made	Publication	Deadlie for call-in	
CAB/15/	Min No	<b>Minutes of the Cabinet meeting held on 19 May 2016</b> <b>RESOLVED:</b> that the minutes of the meeting held on 19 May 2016 be approved.					29 June 2016	
CAB/15/	Min No	<b>To receive the report of the Joint Scrutiny Task and Finish Group entitled "Community Infrastructure Levy"</b> RESOLVED: that the report be received and it be noted that the response is contained within the Cardiff Community Infrastructure Levy.						
CAB/15/	Min No	<b>Welsh Language Standards: Annual Monitoring Report 2015-16</b> RESOLVED: that the Welsh Language Standards Annual Report (as attached as Appendix 2 to the report) be approved for consideration	Standard 158, 164 and 170 requires the Council to produce an annual report, in relation to each financial year, which deals with the way in which the Council		16 Jun 2016  30 Jun 2016			

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		at Council prior to publication in accordance with the Welsh Language Standards (Welsh Language (Wales) Measure 2011).	has complied with the service delivery, policy making and operational standards.					
CAB/15/	Min No	<p><b>An update on the Organisational Development Programme</b> RESOLVED: that</p> <ol style="list-style-type: none"> <li>1) The content of the report be noted.</li> <li>2) the future direction of the Organisational Development Programme as set out in this report be agreed;</li> <li>3) the Chief Executive be authorised, in consultation with the Leader and Cabinet Member for Corporate Services &amp; Performance, to</li> </ol>	To enable the Cabinet to note progress on the Council's Organisational Development Programme and agree a refresh of the programme. This refresh will be designed to ensure that the proposals for improvement contained in the WAO report are addressed and that organisational change across the Council is delivered through a consistent approach and with an increasing pace		16 Jun 2016		29 June 2016	

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		<p>progress the delivery of the Organisational Development Programme;</p> <p>4) The Organisational Development Programme should undergo an independent review at an appropriate point in 2017; and</p> <p>5) A report that analyses the changing public sector landscape and the Council's position within it be brought to a future Cabinet meeting.</p>	of delivery.					
CAB/15/	Min No	<p><b>Commissioning and Procurement Local Authority Trading Company</b></p> <p><i>Appendix 1A to this report is exempt from publication by virtue of paragraph 14 of Part 4 and paragraph 21</i></p>	To gain Cabinet approval to establish a Local Authority Trading Company limited by shares to deliver procurement and commercial services to the		16 Jun 2016 30 Jun 2016		29 June 2016	

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		<p><b><i>of Part 5 of Schedule 12A of the Local Government Act 1972</i></b></p> <p>RESOLVED: that</p> <p>1. the Commissioning and Procurement Local Authority Trading Company Business Case attached to the report be approved and agreed that a Local Authority Trading Company be agreed as generally described in the report to deliver procurement and commercial services to the public and private sectors</p> <p>2. the appointment of the Corporate Director (Resources) as the Council's Shareholder</p>	public and private sectors.					

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		<p>representative be agreed.</p> <p>3. It be noted and recommend to Council for approval the appointment of officers as Directors to the Board as set out in paragraph 31 of the report.</p> <p>4. Authority be delegated to the Corporate Director (Resources) in consultation with the Council's Monitoring Officer to:</p> <ul style="list-style-type: none"> <li>• Agree the constitutional and governance documents required to set up the Local Authority Trading Company</li> <li>• Agree all other</li> </ul>						

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		documents required relating to the operations of the Local Authority Trading Company and its relations with the Council						
CAB/15/	Min No	<b>2015-16 Quarter 4 Performance Report</b> RESOLVED: that the current position regarding performance, the delivery of key commitments and priorities as at Quarter 4, and the action being taken to address areas of concern be noted.	To ensure that improvements are made, to allow the culture of managing performance to embed within services and to ensure clear accountabilities are established for the performance of service areas.		16 Jun 2016			
CAB/15/	Min No	<b>Outturn 2015/16</b> RESOLVED: that  1. the report and the actions taken in respect of the	The report is for information and serves to complete the financial monitoring processes for		16 Jun 2016		29 June 2016	

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		<p>Council's accounts for 2015/16 be approved.</p> <p>2. It be noted that the report will form an Appendix to the Financial Statements report to be considered at the Council meeting in September 2016</p>	2015/16.					
CAB/15/	Min No	<p><b>Employee Health &amp; Wellbeing Strategy</b> RESOLVED: that</p> <p>1. he Employee Health &amp; Wellbeing Strategy which is attached as Appendix 1 to the report be approved.</p> <p>2. he contents of the letter from the Chair</p>	The need for an Employee Health & Wellbeing Strategy has been identified as a priority from a number of sources including outcomes from Employee Survey.	Trade Unions	16 Jun 2016		29 June 2016	

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		of the Policy Review and Performance Scrutiny Committee following the meeting held on 7 June 2016, which is attached as Appendix 2 to the report be noted.						
CAB/15/	Min No	<p><b>Agency Worker Contract Re-Procurement / Interim Arrangements</b></p> <p>RESOLVED: that</p> <p>1. the procurement of agency worker services under the National Procurement Service (NPS) All Wales Agency Framework Agreement for the Managed Service for Provision of Agency Workers be approved.</p>	<p>1. The approvals requested in this Report will allow the benefits that have been achieved from the current arrangement to continue under a compliant contract, ensure continuity of</p>		16 Jun 2016		29 June 2016	



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		<p>2. Authority be delegated to the Corporate Director of Resources in consultation with the Cabinet Member with responsibility for Corporate Services and Performance to: carry out a mini-tender under the Framework Agreement to select a Provider using the relevant framework sub evaluation criteria and weightings.</p> <ul style="list-style-type: none"> <li>• deal with all ancillary matters pertaining to the mini competition.</li> <li>• award a User</li> </ul>	<p>service thus giving confidence that the engagement of agency workers will continue to be managed effectively.</p> <p>2. The Council's Commissioning and Procurement team has undertaken a comparison using Cardiff's existing agency spend / usage data</p>					

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		<p>Agreement with the Provider selected (most economically advantageous provider) and place orders under the User Agreement.</p> <ul style="list-style-type: none"> <li>• approve extending the User agreement until 7 September 2019 should the Council wish to continue with the services after September 2018.</li> </ul> <p>2. a further interim direct award to the incumbent agency provider via the National</p>	<p>compared against the maximum published rates contained within the NPS All Wales Agency Framework which will potentially reduce through the proposed further mini competition. On this basis, use of the NPS framework would see a minimum reduction in agency fees of £78,000</p>					

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		Procurement framework (NPS) All Wales Agency Worker framework for a 5-month period (1/7/16-30/11/16) to allow the mini competition tender to be run up to contract award to a value of £4.2million be approved.	<p>per annum. It must also be noted Cardiff have negotiated a reduction in the NPS framework levy to £0.02/hour per transaction.</p> <p>3. Without an Agreement in place, the Council will be unable to effectively manage the use of Agency Workers. This will result in increased</p>					

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			expenditure for the Council.					
CAB/15/	Min No	<p><b>Infrastructure Services - Alternative Delivery Models: Next Steps</b> RESOLVED: that</p> <ol style="list-style-type: none"> <li>1. the content and conclusions of the report, including the Full Business Case which is set out in Appendix A to the report be noted;</li> <li>2. the Chief Executive, in consultation with the Cabinet Members with responsibility for Environment and Corporate Services &amp; Performance, be authorised to:                             <ol style="list-style-type: none"> <li>a. put in place</li> </ol> </li> </ol>	To enable the most appropriate service delivery model for the services in scope to be determined and implemented with immediate effect to deliver service improvements and secure the 2016/17 and medium term savings.	Consultation with key stakeholders will take place ahead of the Cabinet meeting. A pre-Cabinet Scrutiny meeting is also being planned.	16 Jun 2016		29 June 2016	

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		<p>appropriate governance arrangements and support to implement the service improvement strategies outlined in the Full Business Case, including the establishment of the Commercialisation &amp; Accelerated Improvement Board to oversee the change and improvement process;</p> <p>b. realign relevant services and budgets</p>						

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		<p>according to the proposed delivery model outlined in paragraphs 45 to 49 of this report; and</p> <p>c. allocate staff resources within the 2016/17 budgetary framework, including investment costs, to support the change programmes set out within this report.</p> <p>3. the Service Improvement Agenda (Infrastructure Services) –</p>						

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		Memorandum of Understanding between the Council and Trade Unions, as set out in Appendix D to the report be approved.						
CAB/15/	Min No	<p><b>LED Street Lighting for the Strategic Road Network</b> RESOLVED: that</p> <ol style="list-style-type: none"> <li>1. the procurement process to award a (Works) contract to deliver LED street lighting as set out in the body of the report be approved;</li> <li>2. the issuing of tender documents (including the overarching evaluation, sub criteria and ITT) be approved;</li> </ol>	To allow the contract to be delivered promptly by an appropriate procurement route.		16 Jun 2016		29 June 2016	

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		<p>3. the issuing of the OJEU notice to formally commence the procurement process; be approved and</p> <p>4. Authority be delegated to the Director of City Operations, subject to consultation with the Cabinet Member Corporate Services &amp; Performance and the Cabinet Member Transport, Planning &amp; Sustainability to deal with all aspects of the procurement process and ancillary matters up to and including contract award.</p>						



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		Provided that the overall cost of the contract does not exceed a value of £5.5million, in which case matters will be referred back to Cabinet for consideration.						
CAB/15/	Min No	<p><b>Cardiff Community Infrastructure Levy (CIL)</b> RESOLVED: that</p> <ol style="list-style-type: none"> <li>1. the contents of the report be noted;</li> <li>2. the response to the Joint Scrutiny Committee Task and Finish Group Report: Community Infrastructure Levy (May 2016), as set out in Appendix 4 to this report be agreed;</li> <li>3. the proposed CIL</li> </ol>	<ol style="list-style-type: none"> <li>1. To progress the Community Infrastructure Levy (CIL) within agreed timescales.</li> <li>2. To authorise the public consultation of the Draft Charging Schedule.</li> </ol>		16 Jun 2016		29 June 2016	

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		<p>Draft Charging Schedule for the purposes of public consultation be agreed; and</p> <p>4. following public consultation, the Draft Charging Schedule will be reported back to Cabinet for approval to submit for Stage 3 Public Examination.</p>						
<b>Prepared by Cabinet office:</b>					<Date>			
<b>Submitted to Chief Executive for Signature</b>					<Date>			

Approved for Publication: *Paul Orders*  
Chief Executive

Date: <Date>